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| ILAH Scope of Services  | **Last Revision:** | June 2019 |
| **Last Reviewed:** | June 2019 |
| **Applies to the following THA Group of Companies:**  | * Independent Life at Home
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| **Included in the following THA Manuals:** | Administrative Policies and Procedures |

### PURPOSE

THA Group, Independent Life at Home (ILAH), provides private home health care services to individuals who are not capable of functioning independently. ILAH’s goal is to provide quality personal support services that assist clients with activities of daily living (ADL’s). THA Group strictly adheres to the rules and regulations of the Georgia State Department of Labor, South Carolina State Department of Labor and Office of Regulatory Services.

### POLICY

Independent life care services are offered to clients of all ages who are not medically frail or medically compromised and deemed eligible to receive personal care and companion or sitter services. They may have private insurance plans which are verified prior to services or request services which may not be covered by Medicare, Medicaid or a private insurance plan.

* + 1. **Services Provided:** Temporary or permanent personal care services, telemonitoring, and sitter/companion services to clients in their place of residence.
		2. **Hours of Operation:** Agency offices remain open during regular business hours, 8:30am-5:00pm, Monday through Friday. Services are provided 7 days a week, 365 days a year based on the assessed needs of individual clients. A Registered Nurse remains on-call after hours and on weekends/holidays to accept referrals and/or respond to client needs.

### PROCEDURE

The Director and Registered Nurse (RN) or a nurse from one of our other certified companies, Island Health Care, Island Hospice and/or Palliation Choices on an hourly basis to meet whatever professional care needs are required and/or requested. The licensed nurse will:

1. Regularly assess the nursing needs of the client.
2. Participate in the establishment and implementation of the client’s service plan of care and coordination of face-to-face initial assessment of the client at the client’s home of residence.
3. Provide nursing services, as needed, and in accordance with the client’s service plan.

THA Group, Independent Life at Home, Certified Nursing Assistants (CNA’s) and Personal Care Assistants (PCA’s) assist with personal care such as bathing, feeding, toileting, grooming, shaving, dental care, dressing, taking vital signs and other related activities.

Independent Life at Home provides services to the following clients:

1. Anyone who is not capable of functioning independently on their own, that requires assistance with activities of daily living (ADL’s) and/or requires oversight and supervision for the safety of the client.
2. Anyone who has been discharged from the hospital and is not fully recovered and/or has a condition that needs monitoring such as surgery, heart attack, stroke, etc.
3. Anyone who has a chronic condition and requires care until he/she has stabilized such as heart disease, lung disorder, diabetes, etc.
4. Anyone recently diagnosed with a disease that needs education about the illness and guidance with coping with it.
5. Anyone who has been hospitalized repeatedly or is experiencing prolonged hospital stays.
6. Anyone who is in the final stages of an incurable or terminal illness.
7. Anyone who is elderly and/or disabled and is being cared for by a family member that needs education and/or additional support.